

HERITAGE VILLAGE MASTER COMMUNITY ASSOCIATION

Board of Directors Meeting

Date: April 17, 2019

Place: Heritage Village Clubhouse Time: 7:00 P.M.

APPROVED

Call to Order

- Meeting was called to order at 7:00 PM by Nelepovitz.

Roll Call

- **Present:** Nelepovitz, Burkhardt, Chicky,
- **Absent:** Markano, Zellner

Approval of Agenda

- Motion to approve agenda: Burkhardt; Chicky 2nd; Unanimous.

APPROVAL of 03/20/2019 Regular Session Minutes: Chicky, Burkhardt 2nd; Unanimous.

Public Comment for Items NOT on Agenda

Washington Way resident complained of noise from Roosevelt resident, three residents addressed the board on behalf of Roosevelt resident.

Board directed manager to send an email to Washington Way resident asking them to document times and days and duration of Roosevelt resident's projects that are creating the noise.

Accounts Receivable:

Jim has contacted manager at Roadway Inn, manager stated that she will sign maintenance agreement effective May 1, 2019 and association to write off the \$170.00. Burkhardt motioned to write off \$170.00 and have agreement start May 1, 2019 Chicky 2nd; Unanimous

Financials:

Profit & Loss report: Board directed manager to move \$3500.00 from on GL code to a different GL code.

Board discussed moving money from checking to reserve account. Board also discussed capital improvements.

Board reviewed January and February bank statements. Desert Valley business checking account is charge \$5.00 for nonuse. Chicky stated that she would close the check account ending in 85.

Old Business:

Approval of Budget

Chicky motioned to approve FY2020 budget with changes Burkhardt 2nd; Unanimous.

Jim to email budget to manager to make one copy for all Board Members to sign at next meeting.

Fidelity Bond

Manager submitted paperwork for each Board Member to fill out for State Farm. Board directed manager to email Zellner and Markano to have form to manager on Monday April 22, 2019.

Road Maintenance

Board went over all three estimates for Topien C, Burkhardt motion for Alt-2 with Bowman Asphalt for \$63,588.51 Chicky 2nd; Unanimous.

Board directed manager to check Bowman Asphalt to see if Heritage Drive to Drummond Ave was included in estimate, if it was not to proceed with estimate.

Crew-Bad Weather

During rain or high winds Board directed manager to have the crew check with the manager before leaving if anything can be done in the clubhouse before crew leaves due weather.

Pool Security

Manager presented bid for pool security from Cosner-Neipp Security System for \$1697.03. Burkhardt motioned to go with Cosner-Neipp Chicky 2nd; Unanimous.

Lawn Mower

Manager presented to the board more information on the Jacobsen.

Burkhardt moved to increase recently approved not exceed \$30,000.00 to Textron golf for TR320 Chicky 2nd; Unanimous.

Retention Policy

Chicky presented to board added record retention policy to be added the SOP, Chicky motioned to approved retention policy Burkhardt 2nd; Unanimous.

NEW BUSINESS:**Preparation for HVMCA Annual Meeting/Election of Board Members**

Board directed manager to email election material and Annual meeting letter to Jim.

COMMITTEE REPORT:**RESIDENT EMAIL CORRESPONDANCE:****MANAGERS REPORT**

HVMCA to pay for "No Backing In sign

Manager to do inspections in the Montefino's and Fountain's

Burkhardt motioned to pay manager \$100.00 onetime gas due to the increase in gas prices Chick 2nd; Unanimous.

ADJOURNMENT

Motion to adjourn @ 8:58PM; Burkhardt, Chicky2nd; Unanimous

Respectfully submitted,

Sue Henderson, HVMCA Manager

Next Scheduled HVMCA Board Meeting:

May 8, 2019 at 7:00 PM

NOTE - An Owner Has The Right To

-Have A Copy Of Approved Minutes Upon Request

- Speak To The Board Of Directors During Public Comment

-Action By The Board May ONLY Be Taken On Agenda Items